

UPSTAIRS ARTSPACE RENTAL POLICY: ARTISTS

The Upstairs Artspace is housed in a handsome, two-story building in the heart of downtown Tryon. The building was completely renovated in 2004 for the primary purpose of exhibiting art. There are three gallery areas which can be used separately or in combination for different purposes, but particularly for art exhibitions, social events, and public meetings and programs-

At street level there is a large gallery; a smaller, more intimate gallery; two restrooms and a small catering kitchen. On the lower level there is a very large gallery and two restrooms.

Please call the Upstairs at 828.859.2828 to make a reservation'

I. ART EXHIBITIONS

Each of the large galleries rents for \$500/month; the smaller gallery is \$300 (using combinations of the galleries can reduce the rent). If the artist (or artists) wishes to rent for longer than one month, the rent will be pro-rated. There is an additional charge of \$60 for prepping all the walls (reduced if only one gallery space is being rented).

The artist is responsible for printed invitations/announcements, paid advertisements, and a reception; each of the aforementioned items is the artist's option. If the artist wants to install his or her exhibition, the Upstairs will provide assistance at no charge. If the artist would like to enlist an experienced preparator to design and hang the exhibit, the artist will pay for the service; otherwise, the gallery staff will oversee the installation of the exhibit with the assistance of the artist.

The Upstairs provides a support and sales staff, free publicity (i.e., newspaper articles and listings), and mailing lists. We will also design and send e-mail announcements relating to the exhibit and any programs relevant to the exhibit, and will post exhibit information on our Web site.

The artist receives 75% commission of the sales, unless a different percentage is negotiated between the gallery and the artist prior to the signing of the contract, and approved by executive committee.

A non-refundable deposit of 50% is required for all reservations.